



County of Santa Cruz

HEALTH SERVICES AGENCY

Public Health Division

Office of Vital Records

1430 Freedom Blvd. Suite A, Watsonville, CA 95076

Phone: (831) 763 – 8430 | Email: phvitalstatistics@santacruzcountyca.gov



Santa Cruz County Office of Vital Records – In-Person Refile Permit Request

We accept applications for Disposition of Humans Remains at our office located at:

Office of Vital Records
1430 Freedom Blvd Suite A
Watsonville, CA 95076

- Processing times are from 9:00 am – 3:30 pm Monday through Friday (closed from 12-1pm)
- No appointment is necessary to obtain a permit.
- Permits are \$12 Each and we take all payment methods
- Processing time can take up to 15 minutes per permit, however waiting times vary depending on workflow at the time you arrive.
- Please bring in a copy of the death certificate or the previous authorized permit and a photo ID of person who is applying for the permit.
- Please have name and address of new disposition being requested.
- Upon approval by this office, the finalized permit will be issued on the same day.

If you need to speak with a Vital Records staff member, please call (831) 763-8430 or Email us at phvitalstatistics@santacruzcountyca.gov